



Trinity College of Hotel Management

(Affiliated to Osmania University)

Established by C.B.M. Educational Society, (Regd. No. 996 / 03)

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APPLICATION FOR ADMISSION

For the Academic Year

(For Office use only)

Admission to Course

Application No.

Admission No.

Reservation Category

Date of Admission

For Office use only

Instructions :

- ☞ All entries should be filled in block letters by the Candidate.
- ☞ The Candidate is solely responsible for any incorrect entry that is made.
- ☞ Applications which are incomplete and those that do not have relevant certificates will be rejected.
- ☞ The Institution reserves the right to cancel the admission of the student at any stage, as and when it is found that the admission is made against the rules.
- ☞ The student is deemed to have been admitted into the course only after he/she has paid all the fee in full.
- ☞ At the time of admission the parent and the student are required to sign the declaration that they will abide by the rules and regulations of the Institution during the complete duration of the course.

Affix recent
passport size
photo

1. Full Name (in block letters) : _____
(As appears in SSC Certificate)

2. Gender (Tick appropriate box) : Male Female

3. Father's Name (in block letters): _____

4. Occupation : _____

5. Mother's Name (in block letters) : _____

6. Date of Birth :

(In Figures)			
(In words)			

7. Identification Marks
(as per the SSC memo / T.C)

8. Aadhar card UID No. :

9. Ration Card : Pink / White Card No.

(✓ tick appropriately)

10. Address for Communication :

Permanent Address

Present Address

Vill / Post _____

Mandal _____

District _____

Pin

Vill / Post _____

Mandal _____

District _____

Pin

11. Distance from College to Home Town in Kms. :

12. Contact Details :

Physical Details :

Mobile No. : Student		Height in Cms	
Mobile No. : Parent		Weight in Kgs	
Mobile No for official communication		Blood Group	
Email - Id of the student		Any long term medication	

13. Nationality Religion Mother Tongue

14. Reservation Category Details

SC	ST	BC-A	BC-B	BC-C	BC-D	EBC	MINORITY
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 (✓ Tick Appropriate box)

15. Name of the Sub-Caste : _____ Serial No of the Caste : _____

16. Annual Income of Parent / Guardian :

17. Name of the Board in 10th Class : SSC / CBSE / NOS / OTHER

(✓ Tick appropriate one)

18. Name of the Board in Intermediate / XII : B IE/ CBSE Group : MPC / BPC / CEC / OTHER specify _____

(✓ Tick appropriate one)

Educational Qualification	Regular / Supplementary	Hall Ticket No.	Year of Passing	Marks Obtained	Maximum Marks
10th Class					
INTERMEDIATE					
OTHER					

19. Details of the College last studied :

Name and Address of the College	Name of the Principal / Director	Contact No of the College / Correspondent

20. Bank Account Details :

Account No.	Name of the Bank & Address	Name of the Branch	IFSC Code

CODE OF CONDUCT / INSTRUCTIONS / RULES

1. The admission of the student can be cancelled at any time of the year if the Institution decides that his/her continuance is not in the interest of the academics. Affecting the progress of the co-students or is affecting the image of the Institution.
2. The management reserves the right to change at any time, any of the rules and regulations that pertain to the admission, withdrawal and discipline of the student.

Do's

- ✓ Payment of fees has to be done as per the schedule without fail
- ✓ Prior permission from the respective class teacher has to be taken in written form for any kind of requisition (leave, special permission etc)
- ✓ Obtain letter from the parent / guardian for leave or proper reason of absence at the Institution in case of emergency
- ✓ All out door catering assigned by the Institution should be attended without fail
- ✓ Student must carry ID-card, study material and tool kits according to the prescribed time table of the Institution.
- ✓ Maintain 75% of attendance at all times in institution
- ✓ Pay full fee before taking the certificates
- ✓ Attend all the seminars, tours, fairs, assignments, tests and exams.

Dont's

- × Late Coming
- × Improper Grooming Standards
- × Improper Submission of notes & records
- × Absent without prior notice or proper reason
- × Use of Cell phone in campus
- × Mutilation / Spoil the fixture or Furniture or any other belonging of the Institution
- × Absconding from the campus during class hours.

DECLARATION BY THE STUDENT

I promise to abide by the rules and regulations of the Institution vested on me. I shall attend all the classes, assignments, tests conducted by the institution without fail. I shall not involve directly or indirectly at any time in any aspect which may spoil the respect and reputation of the institution.

Date :

Candidate Signature

DECLARATION BY THE PARENT

I am aware of the rules and regulations of the institution and agree to abide by them. I shall be responsible for payment of fees in time and I will not undertake the responsibility of my ward's general conduct and behaviour during his tenure at your Institution and take guidance from Institution time to time for his/her academic progress. I will respond immediately to any communication from the institution.

Date :

Signature of the Parent / Guardian

Enclosures : (Certificates to be submitted at the time of admission)

1. Original Marks list issued by the Board (10th + 12th)
2. Original Transfer certificate of the qualifying exam
3. Copy of the Study certificate of the qualifying exam
4. Copy of the Conduct Certificate of the qualifying exam
5. Copy of Migration Certificate (for CBSE Students)
6. Caste Certificate (original)
7. Income Certificate (original)
8. Eight Passport size colour recent photographs of the student